

BOARD OF SUPERVISORS

Brown County



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ADDITION TO HUMAN SERVICES COMMITTEE

Wednesday, July 24, 2013 at 6:00 p.m., Room 200, Northern Building, 305 E. Walnut Street, Green Bay.

12. Vacant Budgeted Positions (Request to Fill) Human Services– Economic Support Specialist 1
(x4) Vacated 7/11/13, 7/16/13, 7/29/13 and 7/29/13.

News media notified via fax on 07/23/13

Board of Supervisors & Human Services Committee notified by email 07/23/13; placing item on cmte desk 07/24/13.

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Brad Hopp, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, July 24, 2013

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 26, 2013.

Comments from the Public

Report from Human Services Chair, Patrick Evan

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center of Brown County Executive/Finance Committee (June 27, 2013).
 - b. Northeast Wisconsin Family Care Board of Directors (June 5, 2013).
 - c. Northeast Wisconsin Family Care Executive Committee (June 19, 2013).
 - d. Veterans' Recognition Subcommittee (June 18, 2013).

Communications

2. Communication from Supervisor Robinson re: That the Brown County Board of Supervisors consider a resolution of support for efforts to address the issue of homelessness in the Brown County community, especially the work of the HOPE group and other community organizations. *Referred from July County Board.*

Health Department

3. Recommendation to Amend Chapter 38 Public Nuisance Ordinance, (4)(2)(a)(ii) Odor Violations to change the number of verifiable complaints that would initiate a citation from (the current) three (3) to two (2) verifiable complaints. *Motion at April meeting: To give Sanimax until the July Human Services meeting to fulfill the commitments made and look at the ordinance at that time.*
4. Director's Report.

Human Services Department

5. Budget Adjustment (13-58): Increase in expenses with offsetting increase in revenue.
6. Executive Director's Report.

7. Recommendation and Approval of Bid for Community Treatment Center Interior Remodel/CBRF – Project #1720.
8. Financial Report for Community Treatment Center and Community Programs.
9. Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
10. Request for New Non-Continuous Vendor.
11. Request for New Vendor Contract.
12. Vacant Budgeted Positions (Request to Fill): Human Services – Economic Support Specialist (x4) Vacated 7/11/13, 7/16/13, 7/29/2013 and 7/29/13.

Aging & Disability Resource Center – No agenda items.

Syble Hopp School – No agenda items.

Veterans Services – No agenda items.

Other

13. Audit of bills.
14. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, June 26, 2013 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Chair Evans, Supervisor Hopp, Supervisor Haefs, Supervisor Robinson
Excused: Supervisor LaViolette
Also Present: Jeremy Kral, Tim Schmitt, Jim Hermans, Kerry Draxler, Kevin Brennan, Scott Shackelford, Mary Johnson

I. Call Meeting to Order.

The meeting was called to order by Chair Pat Evans at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Robinson , seconded by Supervisor Hopp to modify agenda to move item #7 after item #4, and to strike item #5 from agenda . Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of May 22, 2013.

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public None.

Report from Human Services Chair, Patrick Evans None.

1. Review Minutes of:

- a. Aging & Disability Resource Center of Brown County Board (May 23, 2013).
- b. Community Options Program Planning Committee (May 20, 2013)
- c. Northeast Wisconsin Family Care Board of Directors (June 5, 2013)
- d. Veterans' Recognition Subcommittee (May 21, 2013).

Motion made by Supervisor Robinson, seconded by Supervisor Hopp to suspend rules to take 1a-d together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Robinson, seconded by Supervisor Hopp to approve 1a-d. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Veterans Services:

2. **Budget Adjustment #13-50: Increase in expenses with offsetting increase in revenue.**

Motion made by Supervisor Haefs, seconded by Supervisor Hopp to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY

Human Services Department

3. **Executive Director's Report.**

Interim Human Services Director Jeremy Kral presented and handed a written report to the committee (attached). Some highlighted areas not listed in the report in regards to the Comprehensive Community Services (CCS) program was that state put in money for a medicated card service program. Brown County Human Services will pay 40% and the federal will pay 60%. Statewide has an estimated \$16 million dollars. In regards to Family Care; the report will look at operating factors and cost projection. 57 counties have this program and 15 do not. Eventually they will expand to the 15 that do not have the long term care program, but time frame is unknown. In regards to Behavioral Health Services; the vacant job, Outpatient Clinic Manager's job description is currently being revised. They are hoping to create a better integration for clients merging "outpatient" and "inpatient" into this job title's description, to follow through patient's needs. Kral added that the funding for the 10 economic support divisions at state level is still in the budget.

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Services Available to Youth Aging Out.**

Evans shared that he asked guests to come to the meeting specifically to talk about foster care and children turning 18 and aging out.

Jim Hermans said that they are seeing this service as a core responsibility to provide and to try to build a bridge to connect child and the community. They want the child to know their resources in the community. Hermans introduced his team, Kevin Brennan, Supervisor of Child Protection Program & Foster Parents, Scott Shackelford, Supervisor for the Juvenile Justice Program, Kerry Draxler, Supervisor at Brown County Shelter Care.

Draxler provided a PowerPoint (attached) to the committee. Draxler presented her presentation, and credited the federal funding by John H. Chafee Foster Care, which provides funds like education training vouchers for youth 15.5 – 21 years of age, all still offering funding up until their 22nd birthday. Once they hit 18-21, the program is then called "Transitional Living Services" rather than "Independent Living Services", providing same services.

Evans expressed his concerns about the 18 plus youth not receiving the services presented. Draxler addressed his concerns; services are available to those youth still, but there are barriers such as youth not wanting the services, and lost connections with programs and foster families. Brennan also stated that court order does end after 18 with the exception to 19 years (if still in

high school) of age for these youth, after that, it is relied on the youth to seek the services. Draxler shared she started an initiative group that will identify ways to sustain needs, find duplicate services to fill in gaps and create other services. Draxler then shared her list of members who want a part in this group, and her next steps are to bring foster youth and parents who have exited successfully in as well.

In addition, Draxler said support is a huge part in exiting care. She shared a story. A young women exited foster care and was linked up to a mentor. Upon exiting foster care, she was able to find employment, but was often late. Her employer, curious to why, contacted the girl's mentor. After looking into it, the mentor found out that it was because the girl waited for her grandmother to come home from work to borrow her shoes for work. It was a simple barrier, they were able to get her shoes, and it was a success. Draxler added that the Transitional Living Program is run by Family Services.

Shackelford shared a successful story as well about a student leaving juvenile court order. The youth has committed foster parents, a job that provides 35 hours, he was enrolled in a rent program that taught individuals how to rent, received his diploma from Pulaski High, and had state money to attend NWTC. Another case he shared is about a boy who they had no court order to help, but they were still able to help voluntarily with a bus pass for him to obtain his East High School Diploma.

Evans expressed his mixed feelings again about the program; the 15.5 – 18 year old youths sound like they were receiving care, but once they hit 18 years old, are they done? Shackelford reassured that they will get help until they are 21 through their program, their shelter care with Brown County. The court order will end, and they will need to exit foster care at 18 (19 with exception).

Robinson asked if Independent Services is rented through Shelter Care. Draxler answered, they are the primary contact for them, and they document the services provided to these youth into the statewide program, and some of the services are from other agencies because they do not want to duplicate services, and some are done internally. Upon high school for the youth they enter Transitional Program, it is still through Brown County with the same services offered. To better understand, Robinson asked about the example about the young man; was the plan in place and there was a miscommunication with the parents? Brennan drew an analogy; the day-to-day functioning duties are relied on the foster homes, but if that can't be completed at the home (the program can certainly provide that), how to get a job, follow up with employer, check-book balancing. But some things that can't be done with the foster home for certain skill sets, there are community partners, or the social worker to help with that such as budgeting and FAFSA help. The case workers work with the 18-19 year olds formally or informally with preparing them for the future. They use a tool they called the "Permanency Pact." The tool lists things to go through with the youth upon leaving foster care.

Robinson asked Draxler if there was a plan to deal with the housing wait list. Draxler said at the point they're working closing with the Transitional Program with Family Services to move the youth up to that waitlist. There's minimal funding from the Chafee Fund, and it's used more so to help the youth find sustainable income. Hermans added that when they talked to Family Services, their federal funds were cut, therefore couldn't help much with housing these youths.

They are trying to help with what they can with the limited dollars they have and will continue to offer their resources. Robinson asked if they have had contact with St. Johns Homeless Shelter. Their numbers for the age group have gone up greatly this past year. Draxler answered they have talked with that shelter along with another shelter, New Community. Both reported their numbers for that age group, 18-21 have indeed gone up.

Hopp thanked Draxler for the presentation, and asked for clarification if these kids were placed in foster care system as a result of their own action or parental action and removed from their own home. Draxler confirmed that was correct. Hopp asked about the housing issue again- is it a funding issue, or not having available units to rent. Draxler said yes, funding is an issue along with a number of other issues; criminal background and credit scores. Hopp asked if it was possible the county was spending money in the wrong places; learning how to cook and do laundry aren't essentials if the youth doesn't have a place to live, and maybe prioritizing and funding needs to be reevaluated. Kral answered that the Independent Living Services that's funded by the Chafee Fund mandates they are not allowed to spend over 25%, which amounts to \$9,000 a year for Brown County. It was determined the estimated number of youths aging out (just the 18 year olds) in this county were a low number of 10 youth a year, and fluctuating anywhere up to 20 youth a year. Hopp calculated that fund and it only allowed an estimated \$36,000 a year for the entire program for what Shackelford estimated 80-90 youth served in a year. Kral added that it gets done with teamwork and collaboration, and Hopp followed that was "broke". Concerning housing again, Kral said the long waitlist wasn't a concern last year. Hopp expressed his concern that the current housing issue is going to be the first one to amend, and reiterated the concern about supporting 90 youths on a \$36,000 budget. Brennan assured that in his five years of experience, a youth has never gone homeless, funding can be tricky, but reaching out to partners and doing whatever necessary to help the child will be done. Evans gave gratitude to the group for pulling through on such a small budget, and then asked for clarifications about the *Transitional Living Program*. The program is ran/ administered through Family Services, and is not part of the Chafee Fund of \$36,000. They have three separate federal funding services, with a budget unknown at the moment, and this program primarily focuses on housing. *Transitional Living Services (TLS)* is the same as *Independent Living Services (ILS)*, the only differences are the name and TLS is for 18-21 year olds, and these two programs are under the Chafee Funding and Brown County Human Services department. Evans asked about the deciding factor for these youth who turn 18 regarding waitlist for housing. The group answered, although all youth are treated equal, if given an ultimatum, the youth that is more cooperative, more ready to take the advantage for the opportunity, and has a better history of follow through will likely receive the spot first.

Robinson reiterated Brennan's "no child goes homeless"... What happens if they land on that 2-3 waitlist? Brennan answered caseworkers are going to have to plan earlier, they can try to connect the youth with relatives that are willing to house for a short time, they can help with first or last month's rent, and help the youth find work. The program doesn't recommend the youth to resort to a homeless shelter. Brennan shared that there are plenty of apartment units available for rent, but under Family Services, the waitlist for housing is 2-3 years.

Motion made by Supervisor Haefs, seconded by Supervisor Robinson to suspend the rules to let interested parties speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Judy Summers; Address: 1243 S Irwin, Green Bay, WI. Summers is a foster parent to a youth who's been in the system almost all his life. She said the programs are good to start their life,

III

but the day-to-day duties (laundry, cooking, etc.) aren't going to teach these youth anything. At 15 ½ years old, the youth was told to go to Family Services for the Transitional Living Program which he completed. The youth is now 19 years old, he and his foster family had the assumption that he would have a place to live upon completing the program. Just three weeks ago they were told he would not have a place right away, but he'd been waiting over a year and a half. According to Summers, there were a number of reasons for the delay according to the caseworker. One reason shared was that she heard Brown County was affiliated with funding, but stopped funding. Summers expressed greatly how blind sided she and her foster child were, they didn't know anything about what was just discussed, and a lot of what she is hearing is new. She also shared that the boy has work orientation coming up, but he won't sustain right away. He was even recommended to go to the homeless shelter to possibly move up the list on housing assistance. Summers wanted to know what steps to take, and generally, what are they to do. Evans replied that likely, her answers will not be answered at the meeting, but what concerns him is the lack of information given between her and caseworkers. Evans concluded that caseworkers need to talk to foster parents more to close gaps in communication. He also apologized for Summers' frustration, and stated his confidence in the group to help her get answers.

At this time Evans thanked the group, Shackelford, Draxler, and Brennan for their presentation as they packed up and left. Evans asked if Summers had further questions. She said she would simply like some follow-through on what to do next.

Motion made by Supervisor Hopp, seconded by Supervisor Robinson to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Haefs, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **EMR Hospital Redesign.**

This item was struck by the committee.

Motion made by Supervisor Hopp, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Financial Report for Community Treatment Center and Community Programs.**

(Discussed after item #7)

Finance Manager, Tim Schmitt reported the financial results for Community Programs from year-to-date to April are slightly ahead of budget for reported revenues. They are on budget for expenditures, surpluses of \$677,000 through April mostly due to prepaid program revenues being booked. They expect expenditures reported for these programs to catch up in the next reporting period. For the remainder of the year, it is expected to stay on budget with minor fluctuation and reported surpluses deficits throughout the year. Overall, Community Program is on budget.

Schmitt reported that the Community Treatment Center's (CTC) year-to-date through April showed a \$496,000 deficit due primarily to lower hospital revenues due to over census of the \$496,000 indeficent depreciation comprises of \$218,000 and does not affect levy needs which leaves an unfavorable levy impact of \$278,000. Hospital revenues are lower than budgeted due to lower census resulting from fewer detox clients being served, although nursing home is near capacity, their revenue is \$125,000 lower than budget due to fewer clients being served to pay privately. Overall, Human Services Department Budget is on budget year-to-date through April.

Robinson asked about the past Community Program surpluses having to cover the CTC deficit, and if they anticipate this to happen again. Schmitt said it is going to be close, they have experienced lower revenues with CTC, and have experienced some favorable variances in some of the expenditures. It's a little too early to tell, because they are basing it off the four months, but they are going to try their best to make sure Community Programs covers the deficit of CTC. Robinson found it ironic that Human Services Department has returned so much money to the general levy, Evans said it's not unusual to see, and Schmitt concluded that over the last years they've cut a lot of levy out of the Human Services department, now they're running close to the actual. Robinson recapped the funding for housing (agenda topic 4), a system being "broke", but cutting the levy back.

**Motion made by Supervisor Hopp, seconded by Supervisor Robinson to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

7. Statistical Reports.

- a. **Monthly Inpatient Data – Community Treatment Center.**
Mary Johnson
- b. **Monthly Inpatient Data – Bellin Psychiatric Center.**
- c. **Child Protection – Child Abuse/Neglect Report.**
- d. **Monthly Contract Update.**

(Discussed after item #4)

Robinson asked about the stats for the Community Treatment Center, the Voluntary – Mental Illness being 6 times the number of last year if that was normal. Mary Johnson, from Community Treatment Center(CTC) answered that they give clients the option to sign in voluntarily, which is a change in practice that has worked very well, the patients respond to treatment just as well, or even better, because they are at their own will. If a patient wanted to leave, and the psychiatrist feels it is not the patients best interest, he/she will do what is called a "superintended hold", it keeps the patient there, but the hold seldomly been used. They want the patients civil rights in place, because Brown County had some of the highest emergency retentions in the state.

Robinson asked about the Nicolet average daily census down from 16 to 14. Johnson, answered there is more intervention from the Crisis Center. Kral shared that there are have two positions for the psychiatrist, but haven't been able to fill. They are looking to fill temporary help; because they cannot find psychiatrist with proper credentials and the competition is strong.

Robinson asked about the reports on child abuse by month. Down 3% compared to last year, and investigations are down by 8%. Hiring of new caseworkers, it would be assumed that investigations should go up. Hermans said they will be as thorough with investigation, respond

III

to all the reports, and the ones investigated have to meet the minimum state requirements. If they meet the criteria they will go on the report which isn't a steady number, usually around 30%.

Motion made by Supervisor Hopp, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Request for New Non-Continuous Vendor.

Motion made by Supervisor Hopp, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Request for New Vendor Contract.

Motion made by Supervisor Haefs, seconded by Supervisor Hopp to approve. Vote taken approve. MOTION CARRIED UNANIMOUSLY

Other

10. Audit of bills.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Such other Matters as Authorized by Law.

Motion made by Supervisor Haefs, seconded by Supervisor Robinson to adjourn at 7:26 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Blaire Xiong
Recording Secretary

III

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE/
FINANCE COMMITTEE MEETING**

June 27, 2013

PRESENT: Tom Diedrick, Pat Hickey, Barbara Robinson, Donajane Brasch

ABSENT: Keith Pamperin

ALSO PRESENT: Devon Christianson, Arlene Westphal, Debra Bowers, Laurie Ropson,
Diana Brown, Denise Misovec

The meeting was called to order by Chairperson Diedrick at 8:37 a.m.

PLEDGE OF ALLEGIANCE.

ADOPTION OF THE AGENDA: Ms. Brasch/Ms. Hickey moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF MAY 24, 2012:

Ms. Brasch/Ms. Hickey moved to approve the minutes of the regular meeting of May 24, 2012.

MOTION CARRIED.

FINANCE 101 EDUCATIONAL SESSION:

A. OVERVIEW OF REVENUE STREAMS AND ALLOCATIONS: Ms. Christianson began the Finance 101 Educational Session by explaining that the ADRC of Brown County has five major funding streams from which the ACDRC receives revenue. They are the Older Americans Act (OAA), ADRC State/Federal funds, 85.21 State Transportation, County Levy, and private donations. She noted that the handouts in the board packet for agenda item 4-A are the detail and talking points for each of the Title Programs she would be discussing. Each of these funding streams requires funds to be spent according to policy. Funds are distributed to local aging units/ADRCs from Federal, State, and local sources. The challenge for the ADRC is to meet all funding source requirements without receiving adequate funding levels. Most funding sources are not able to be combined; but, the ADRC balances program needs and funding sources as creatively and effectively as possible. The percent of funds in the ADRCs total budget are as follows: OAA 19%, ADRC 48%, State Transportation 10%, Brown County 16%, and donations 7%. All OAA Funds are donation based. Ms. Christianson reviewed the detail of the OAA Funding Stream, each of its funding sources, Title Programs, how we structure where these sources are allocated, and the reporting requirements.

The next funding stream discussed was the ADRC. Ms. Christianson explained that there are really two main arms to our ADRC Funding: Information & Assistance & Options Counseling and DBS. Prevention is a core service; however, is not funded. We may not charge a fee for any of our ADRC Services and we may not fundraise for these programs. ADRCs are required to draw down 28% of all of our revenues from Medical Assistance Administrative Claiming (MA Claiming) requiring each of our staff in these areas to categorize and report everything they do every 15 minutes of their work day. The better we are at MA Claiming the more resources we can draw down. The ADRC allocation, in addition to MA Revenue captured represents our largest growth in the past six years.

The third funding stream reviewed was the 85.21 State Transportation Grant. The ADRC must match 20% of those funds with County Levy. She explained that the 85.21 State Transportation dollars are used to contract with Oneida, Red Cross, the ADRC Rural Driver Escort Program, N.E.W. Curative, the Salvation Army, and Human Services. Our Rural Driver Escort Program serves our rural areas with volunteer drivers providing rides to employment, physicians, the pharmacy, nutrition, and our of County medical services such as Marshfield and Madison.

The fourth funding stream comes from the Brown County General Property Tax Levy which has been reduced each year. We are required to return about 50% of our levy to the County in chargebacks which include administrative charges, IT, Corp. Council, the use of our building, and health insurance administration for our staff. Another \$100,000 goes to match the 85.21 State Transportation Grant and close to \$151,000 goes to Day Care services through NEW Curative.

The fifth funding stream is private donations and program fees. Some donations are restricted and some are not. An example of a restricted donation is the one we received from a private individual who wanted their donation to support outreach in our rural areas. This restricted donation was not connected to any of the other funding streams so we were able to use it to employ Jeremy Slusarek as a Rural Outreach Coordinator. This is a two year position and will help us increase participation at the Denmark Senior Center and the Nutrition Programs meeting the intention of the donation.

In summary, Ms. Christianson noted that as we move towards a new budget we need to look at all of these funding streams to see how we did last year, how are we doing this year, and what do we need to plan for.

B. REVIEW OF LOGOS MONTHLY FINANCIAL REPORT: Ms. Bowers directed those present to the May, 2013 ADRC Summary Financial Report marked agenda item 4-B that was included in the packet. She began her review of the financial report by identifying the revenue sources received by the ADRC and how to read the monthly Logos financial reports relative to those incoming funds. She pointed out each funding source that was reviewed in Ms. Christianson's report and how they can be read on this monthly report. These revenues are identified as grants; however they do not function as traditional grants. They are allocations or a contract for services based on demographics in a community, needs, and population. There are reporting requirements for each funding source received. When constructing the budget Ms. Bowers considers several things: revenue projections, operating costs, prior year experience, and current year averages.

Referencing the monthly financial report, Mr. Epstein inquired about the 153% used/rec'd and \$2000 deficit under 4301 SHIP Federal Grant State Health. Ms. Bowers explained that in revenues () means we received more than we budgeted. In this case, we were able to capture an extra \$2,000 in revenue. Other funding sources are received in 1 or 2 large payments during the year to the "year to date percentage received/used" must often be explained individually. Ms. Bowers uses the "Financial Highlights" documents each month at the ADRC Board Meeting to explain any major variances to keep the Board informed.

Ms. Bowers explained that some funding sources, like COP Waiver Meals, are variable as we receive funds only for individuals who are on that program and Brown County HSD has put these in their case plan. Consumers move, discontinue or start meals at a variable rate.

Ms. Bowers reviewed these additional revenues listed on the Financial Report:

- Charges and Fees and their origins: classes, day trips, a subscription for the newsletter, Driver Escort, or an In-Home Worker.
- Sales and Miscellaneous are miscellaneous items include the sale of Candy Bar sales and vending machine items.
- The Parking Revenue is generated from staff paid parking at 331
- Donations include nutrition donations and matching contributions from housing units where there is a meal site. These donations also have to be reinvested in nutrition programs.
- In-kind Services converts volunteer hours of service into an actual wage and used to match grant programs that allow it.

Ms. Bowers reviewed expenses. The highlights included:

1a

Salary & Fringe which is a significant portion of our budget-for many programs "staff" are our service.

- Operating Costs include our Supplies, Maintenance Agreement for software and required reporting, Repairs and Maintenance of Equipment, Marketing, and Rental which is the rent for our nutrition sites at De Pere, Denmark & Pulaski.
- Volunteer Expense is for the recognition of our volunteers and Volunteer Expense Mileage is mileage reimbursement for our Homebound Meal Drivers
- Community Service Incentive is for John's program where he purchases food cards as incentives for his workers.

Ms. Bowers reviewed County Levy Targets and chargebacks. The ADRC receives an annual Levy Target that is used to support all of our programs. This Target Allocation includes charges that must be paid in return to the County. They include:

- Indirect Costs which are allocated to each department based on the number of staff and the direct costs of doing business based on actual information.
- Information Services charges are for our IT support, Server space, Help Desk, Hardware and limited software support.
- Insurance costs that are part of our liability coverage and workmen's compensation.
- Facilities charges for County maintenance and service orders for our 300 S. Adams building.

Ms. Bowers reviewed Contracted Services and the expenses incurred monthly on the Financial Report. Each contract is listed with current expenses. Ms. Bowers moved on to Administrative Fees related to auditing and finally Contributions.

Ms. Bowers concluded by indicating that we have a balanced budget illustrating that our revenues match our expense totals.

PRELIMINARY BUDGET REVIEW AND APPROVAL:

- A. POSITION ADDITIONS AND INITIATIVES:** The first position that we are interested in adding is an Administrative Specialist who would act as a bridge between our Support Team and the front desk. We are entertaining the possibility of starting a membership where folks could become a member of the AddLIFE Center for a fee and receive incentives, in return, such as reduced costs for classes or marketing items like a coffee mug. It has become difficult for our front desk to manage the increase in registrations and phone calls. We have implemented a registration phone line that is answered by our Support Team Members to reduce the pressure at the front desk. We hope to purchase software products allowing us to implement registration, bill pay and credit cards online. The Administrative Specialist would benefit all units within our agency. Ms. Christianson included a job description and requested approval for this position to move forward.

The second request is in regards to the Benefit Specialist Assistant. This position requires State approval as it is outside regular core services. This position would draw high levels of Medicaid Funds. The State requires ADRCs to prioritize DBS Services. This position would not require a 4-year degree allowing it to support both Elderly Benefit Specialists (EBS) and Disability Benefit Specialists (DBS). Folks who come into our agency aren't discriminatory, they just have a need. This position would be able to prescreen consumers who come in, help them with initial applications, like for energy assistance and other things that are basic benefits, and refer them into the benefit unit for detailed support and advocacy. A call center model is being planned within the unit to alleviate front desk call routing and to support the flow of work once this position is added.

The final addition presented for consideration is increasing the Resource Database Specialist Position to full time. This current .5 position maintains all of our 1800 programs listed in the web based community resource database housed on our website. Should this position be

10a

increased, efforts to develop relationships with all of the providers and educating them on new initiatives and regulations could occur. This position would also coordinate outreach events, booths, and presentations that would increase our visibility and communication within the provider community. These increased responsibilities would also include creating our electronic provider newsletter, and written materials for consumers and families.

- B. DRAFT BUDGET:** Ms. Christianson referred committee members to the two handouts for agenda item 5-B, the Preliminary 2014 Budget, included in the committee packet. She explained that there are many unknowns: sequestration, brown county levy target, health insurance premiums, transportation allocation. The budget was constructed considering several of these unknowns and contains conservative estimates to try and anticipate some of the possible reductions. Ms. Christianson has been corresponding with The Office of Resource Center Development (ORCD) to explore the funding opportunity with a Nursing Home Relocation Specialist position and the potential to receive additional state/federal matching funds to make it sum sufficient. In addition, the historical roll out of the Brown County ADRC was different than all other ADRC's. ORCD is exploring if Brown County could receive the full ADRC allocation prior to Family Care's expansion as other ADRC's have. They will let us know. The request to fill the Nursing Home Relocation Specialist position is currently with the County Executive for consideration in 2013. This position has the potential of generating additional Medicaid Administrative funds. Ms. Christianson is asking the Finance & Executive Committee for support to move forward with this position this year.

Ms. Christianson noted that she did put in the 2% increase for staff but the final decision to add this will be made by the County Executive during the budget process. The handout for item 5-B outlines the costs of the position additions and changes. The total additions would put the ADRC \$24,000 over budget. Suggested changes were recommended that could balance the budget: \$14,000 in new staff cost could be covered through net assets as a one-time expense, \$10,000 earmarked in restricted donations to supplement the rural outreach position as this will be funded for only 1 more year. These changes would bring our budget in line. We also hope to create a membership program and room rental fees to generate additional revenue. These changes, additional revenue and potential additional ADRC expansion funding being explored will help balance this conservative budget. We will be getting our County Levy on July 1st. We have talked as a staff about Plan B and the management team is prepared to decide which positions we would not fill should we not have the resources. The full ADRC board will have a more complete picture.

Ms. Brown, N.E.W. Curative, gave a brief presentation on their request. Curative did submit a 0% increase. Ms. Brown explained they increased our Older Americans requests \$3,000, reduced the nutrition request \$3,000 and increased the transportation request around 6,000. This year they anticipate giving away about \$88,000 in adjusted fees. Ms. Brown stated if there were any extra funds they would apply it to reduced fees. Ms. Brown has submitted information on areas they would eliminate should their allocation be reduced.

Ms. Brasch/Ms. Hickey moved to approve the Draft Budget. **MOTION CARRIED.**

SUCH OTHER MATTERS AS ARE ALLOWED BY LAW: None

ANNOUNCEMENTS: None

ADJOURN: Ms. Hickey/Ms. Brasch moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:57 a.m.

Respectfully submitted,
Arlene Westphal, Secretary

BOARD OF DIRECTOR MEETING MINUTES

Wednesday, June 5, 2013

9:04 a.m. – 11:00 a.m.

BOARD MEMBERS

Carole Andrews
Carolyn Barke
Mary Derginer
Marshal Giese
Kathy Just
Julie Kudick
Mark Moeller
Diane Nichols
Janice Swoboda
Tony Waupochick

NEW FC

Rolf Hanson
Debbie Peterson - Absent

Others

Barb Larson-Herber, Shawano County
Representative Serving as Fiscal Agent
for NEW FC Planning Grant
Patrick Henneger – Phillips Borowski, SC
Julie Button - Ombudsman
Julie Tetzlaff – CP
Mike Duschene – ASPIRO
Amy Panosh - Ombudsman

1. CALL TO ORDER

The meeting was called to order at 9:04 a.m.

2. CONFIRMATION OF PROPER POSTING

Barb Larson-Herber verified that Debbie Peterson sent and posted copies to each of the seven county offices and the *Green Bay Press Gazette*. It is also posted on our website:
www.northeastwisconsinfamilycare.com

3. CONFIRM AGENDA

Motion by Carole Andrews supported Julie Kudick to approve the agenda—all aye—motion carried

4. REVIEW AND APPROVE MEETING MINUTES

Motion by Marshal Giese supported Diane Nichols to approve the May 1, 2013 meeting minutes—all aye—motion carried

5. PUBLIC COMMENT

There was no public comment

6. CEO REPORT

The CEO Report was distributed in the Board packet. A CEO Report to the Community will be posted on the CEO tab of our web page at www.northeastwisconsinfamilycare.com and on Base Camp for the Directors and Long Term Care Managers

7. FISCAL AGENT REPORT

The Fiscal Agent Report was presented by Barb Larson-Herber

Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.

Northeast Wisconsin Family Care

8. ANNOUNCEMENTS

The Executive Committee is scheduled to meet with Brian Shoup, Administrator, Bureau of Long-Term Care on Friday, June 21, 2013, at 9:00. Mark Moeller and Rolf Hanson will be traveling to the meeting on Friday morning. Other members wishing to ride with them can call to arrange transportation. Members wishing to go to Madison the day before can claim mileage and expenses and submit them on their mileage per diem sheet to Debbie Peterson.

9. DISCUSS STATUS OF EMPLOYEES

Motion by Janice Swoboda supported by Carole Andrews that the Committee convene into Closed Session pursuant to Wisconsin Statute sec. 19.85(1)(c), “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” to wit: to discuss the status of employees in relation to continued District funding. Roll Call Vote: Carole Andrews – aye; Carolyn Barke – aye; Mary Derginer – aye; Marshal Giese – aye; Julie Kudick – aye; Mark Moeller – aye; Diane Nichols – aye; Janice Swoboda – aye; Tony Waupochick – aye

RECONVENE IN OPEN SESSION

Motion by Janice Swoboda supported by Julie Kudick to return to open session: all aye – motion carried.

Motion by Carole Andrews and supported by Carolyn Barke to set the next Board of Director meeting is scheduled for June 26, 2013 at 9:00 a.m.

10. ADJOURN

Motion by Julie Kudick supported by Diane Nichols to adjourn at 11:00 a.m. – all ayes – motion carried

<p>These minutes are respectfully submitted by Barb Larson-Herber, Shawano County Representative Serving as Fiscal Agent, and have NOT BEEN APPROVED by the Northeast Wisconsin Family Care Board of Directors</p>

BOARD OF DIRECTOR EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 19, 2013

3:05 p.m. – 4:05 p.m.

BOARD MEMBERS

Carole Andrews

Julie Kudick

Mark Moeller

NEW FC

Rolf Hanson

Others

Andy Phillips – Phone

1. The meeting was called to order at 3:05 p.m. by Chairman Mark Moeller.
2. Rolf Hanson confirmed that Debbie Peterson properly posted the meeting notices.
3. Motion by Carole Andrews supported by Julie Kudick to adopt the agenda – all aye – motion carried.
4. The Executive Committee prepared for the meeting scheduled Friday, June 21, 2013 with Brian Shoup, Administrator for Long Term Care Division of the Wisconsin Department of Human Services.
5. Motion by Carole Andrews supported by Julie Kudick to adjourn at 4:05 p.m. – all aye – motion carried.

Respectfully Submitted,

Rolf Hanson

These minutes are respectfully submitted by Rolf Hanson, CEO, and have

NOT BEEN APPROVED

by the Northeast Wisconsin Family Care Board of Directors

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, June 18, 2013 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, John Walschinski, Jim Haskins, Duane Pierce, Delores Pierce, Ed Koslowski, Jerry Polus, Rosemary Desisles, Joe Witkowski, Bill Kloiber, Carl Soderburg
EXCUSED: Sherry Steenbock

**Running Total of Veterans' Certificates: 1428

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

Motion made by JIM HASKINS, seconded by ROSEMARY DESISLES to approve the agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of May 21, 2013.

Page two of the Minutes, paragraph 4, should refer to Medal of Honor *recipients*, not Medal of Honor *winners*.

Motion made by DUANE PIERCE, seconded by JOHN WALSCHINSKI to approve minutes as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Brown County Fair – 2013 Veterans Appreciation Day Discussion (August 17).

Jerry Polus stated arrangements for the Fair are falling into place very nicely. He stated that the VVA Post 224 color guard will do the posting of colors. He has also arranged for a recent graduate of Ashwaubenon High School, Lauren Pavlik, to sing The Star Spangled Banner. Polus has also spoken with Medal of Honor recipient Gary Wetzel and has confirmed his attendance at the Fair. The Table Ceremony is confirmed and Polus also stated that the contract for the band has been signed and payment will be made to lock them in to perform from 7:00 until 8:30. It was also indicated that the VVA will provide a bugler to perform Taps following the Table Ceremony.

Polus continued that he had received a box in the mail earlier in the day from the 50th Anniversary Commemorative Partner Program containing an appreciation certificate to the Brown County Veterans Recognition Committee along with a proclamation from the President of the United States and a commemorative flag which he showed to the Subcommittee. Polus stated he will want these items displayed at the Fair and asked for someone to take responsibility for this. Rosemary Desisles and Delores Pierce stated that they will handle this. Erickson stated that he will speak with Board Chair Moynihan to see if the flag could be displayed at the August County Board meeting.

Polus also had a sample of the poster and stated that it will be modified to add a picture of the Medal of Honor recipient. Everyone agreed that the poster was very nice and Polus also has a draft letter ready to go out to all Veterans organizations which should

ld

be mailed out next week so they have time to get tickets distributed at July and August meetings. Polus provided the Subcommittee with a copy of the draft agenda, a copy of which is attached.

Polus asked Koslowski if he had an estimate as to the number of tables that will need to be set up. Koslowski answered that he had a general idea and already has five groups committed at this time. Koslowski suggested the possibility of contacting a radio station to see if they would want to do a live radio remote inside the tent. This was discussed and will be given additional consideration.

Koslowski also questioned when the token of appreciation would be given to the Vietnam Vets and Erickson indicated that that will happen sometime during the speeches that will be given by himself and County Executive Troy Streckenbach.

It was also indicated that the final details will need to be discussed with Steve Corrigan of the Fair Board and he will be invited to attend the next meeting. Haskins indicated he will stop at the Fair Board office to ask him to attend the next meeting. Erickson also indicated that Haskins may wish to contact Judy Knudsen at the UW Extension as she is active with the Fair as well. Erickson also noted that arrangements should be made to have a couple of golf courts available to shuttle veterans back and forth to their vehicles as needed.

6. Report from CVSO Jerry Polus.

Polus did not have anything to add other than what was discussed in Item 5 above.

7. Report from Committee Members Present (Erickson, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).

-Bernie Erickson reported that he had received a donation of a half-day fishing trip to be used as a prize at the Fair. He has also secured a football autographed by Mark Murphy of the Packers and will be seeking donations of several other items. In addition, there will be water bottles, coffee mugs and tee shirts from the Vets Office for prizes at the Fair.

-Desisles reported that the Navy League will be at the charcoal pit at the EAA grounds on August 2. She also stated that there will be an event for Vietnam Vets held on August 2 in conjunction with Air Venture in Oshkosh. One hundred Vietnam Vets will be chosen in a random drawing to go on an Old Glory Honor Flight to Washington DC. Applications must be completed by July 1 and there is a link to the application on the WBAY TV website. Desisles completed her report by stating that Rockie Lynne will be giving a concert on June 22 at 7:00 p.m. at Ho-Chunk Gaming in Black River Falls. This performer also performed at LZ Lambeau.

-Haskins shared a poem he had written entitled "Heroes" with the Subcommittee which was followed by a round of applause. He also reported that Neighbor Works will be converting space into an organic garden and will be starting a program to teach vets how to grow and prepare organic food. Haskins also shared a list of different festivals and activities in Milwaukee that will be offering free or reduced admission to veterans over the summer and fall.

Haskins also reported on the Hops for Heroes project in which craft breweries from around the country are teaming up to raise money for military families by selling a beer aged on baseball bats. Homefront IPA beer was released in time for Memorial Day and is brewed with orange peel and aged by soaking with unfinished Louisville Slugger

maple bats. Participating breweries will sell the beer and all proceeds will be donated to local chapters of Operation Homefront which provides emergency financial assistance to military families.

Haskins also read an article from the *Green Bay Press Gazette* entitled "Honor Those Who Have Died But Remember Those With Invisible Wounds". Haskins concluded his report by reporting on homeless and unemployment rates of veterans.

-Duane Pierce reported that Pearly Gates will hold their annual ride on July 13 with registration beginning at 9:00 a.m. and the ceremony beginning at 11:00 a.m. followed by the ride at noon. The ceremony will commemorate the Vietnam Veterans in conjunction with the 50th Anniversary. The ceremony will be very moving and well worth attending. Those not going on the ride are still welcome to attend. There will be a live band and live auction and other activities following the ride. This is the eighth year that this event has been held and last year over \$50,000 was raised to help local veterans. There are 84 sponsors of this event, including the Green Bay Packers.

Pierce also stated that he came across a website recently, www.militaryandveteransdiscounts.com that lists businesses with discounts and freebies available to veterans throughout the year.

Pierce also reported that the remains of Merlin Ray Allen had been recovered and brought home and a service will be held for him in Bayfield on June 29. Pierce also noted a number of events in the area at which the Talk of the Town band will be playing.

-Walschinski reported that he will be bringing the 3-D model of the Northeast Wisconsin Veterans Memorial that is being built in Howard to the Fair for display along with updated illustrations. They are currently in the fundraising portion of the project.

-Witkowski felt that recognition should be given at each meeting for the MIA chair. He also stated that he is quite excited for the Veterans Clinic to open and he felt that this would be a great asset to the veterans in the community. Witkowski also commented on veteran's unemployment rates as reported by Haskins and noted that in the old days there were not jobless situations for veterans as the general practice was for veterans to come back to their old jobs.

8. Such Other Matters as Authorized by Law.

A discussion was held as to what type of commemorative item will be ordered to be handed out to Vietnam Veterans at the Fair. It was narrowed down to a coin and a pocket knife and Erickson will make some calls to get prices on these items.

9. Adjourn.

Motion made by DUANE PIERCE, seconded by JIM HASKINS to adjourn at 5:56 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date:

July 17, 2013

Agenda No. :

Motion from the Floor

I make the following motion:

that the Brown County Board of Supervisors
consider a resolution of support for efforts to address
the issue of homelessness in the Brown County community,
especially the work of HOPE group and other community
organizations

Signed:

Dan Johnson

District No.:

19

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen,

RESOLUTION REGARDING
THE PROBLEM OF HOMELESSNESS IN BROWN COUNTY

WHEREAS the number of Brown County residents who are homeless has increased in the last few years, due in no small part to the recent economic recession, and

WHEREAS the number of children who are homeless in the various Brown County school systems has been increasing, numbering over 1300 students during the 2012-13 school year, according to the data from the McKinney-Vento Program that assists homeless children, and

WHEREAS over 400 homeless individuals were served by area shelters and transitional housing programs in May of 2013 alone (which does not include people that are living "on the street" or families that are living with friends or relatives), and

WHEREAS the number of families who are on the waiting list for housing at Freedom House has grown to over 100, and

WHEREAS the various other community shelters have been operating at or near capacity, and

WHEREAS many different organizations are working to address the problem of homelessness in our community, but need the support of the entire county because this is a county-wide issue; and

WHEREAS Brown County Human Services is already working to help homeless individuals and families in the community move toward self-sufficiency by:

- Employing two full-time, year-round social workers, that collaborate with local organizations to connect homeless people with available services;
- Assigning two Alcohol and Other Drug Abuse case managers to work with homeless individuals at local shelters as part of their duties;
- Providing mental health and substance abuse services on a sliding scale under which those people with modest or no income receive services at a reduced or no cost to themselves;
- Budgeting \$40,000 to support the efforts of the NEW Community Shelter in 2013; and

WHEREAS a need exists to address certain gaps in services to homeless people, including a safe place for them to be during the daytime hours that provides resources and support for their efforts to move towards self-sufficiency; and

WHEREAS increased information concerning the true nature of the problem of homelessness in our community should be shared with a wider audience, and

WHEREAS a more long-term approach to addressing the problem of homelessness needs to be created,

BE IT THEREFORE RESOLVED THAT the Brown County Board of Supervisors expresses its support for those efforts to address the issue of homelessness by many different organizations, but in particular the efforts of Green Bay's HOPE group (Homelessness Obligates Planning Efforts) to:

- Start a day-time shelter where people who are homeless can access services that will assist them in working towards self-sufficiency in a safe and supportive environment;
- Create a ten-year plan for Brown County that will help the community move towards eliminating homelessness; and
- Educate the wider community about the true picture of homelessness in our community.

Fiscal Note: This resolution does not require an appropriation from the General Fund

Draft


BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

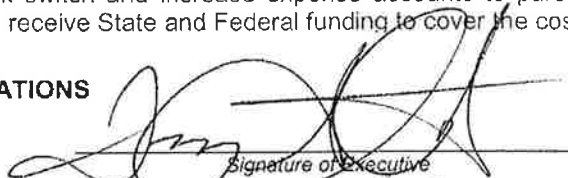
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.9002	Transfer In	\$14,160
<input checked="" type="checkbox"/>	<input type="checkbox"/>	710.022.001.6110	Outlay	\$14,160
<input type="checkbox"/>	<input checked="" type="checkbox"/>	710.022.001.6110.900	Outlay Contra	\$14,160
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.132.9003	Transfer Out	\$14,160
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.132.6110.020	Outlay	\$26,325
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.132.5395	Equip-non outlay	\$19,805
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.132.5505	Telephone	\$3,700
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.132.5300.001	Supplies	\$9,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.200.4302.283	IM Rev State	\$29,196
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.200.4302.284	IM Rev Fed	\$43,794

Narrative Justification:

Additional staff in the Economic Support unit required for determining eligibility for the new Federal HealthCare Exchange will require additional I/S equipment, telephones and supplies. This budget adjustment will transfer dollars to the I/S department to buy a 48 port network switch and increase expense accounts to purchase the necessary supplies and office furniture. The ES unit will receive State and Federal funding to cover the costs.


 Signature of Department Head
 Department: Human Services
 Date: 6/24/13

AUTHORIZATIONS


 Signature of Executive
 Date: 7/2/13

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Brian Shoup, Executive Director

- AGENDA -

Meeting of the Human Services Committee

Wednesday, July 24, 2013

Location: Room 200-Northern Building

Time: 6:00pm

1. Executive Director's Report.
2. Community Treatment Center Interior Remodel/CBRF Project Approval
3. Financial Report for Community Treatment Center and Community Programs.
5. Statistical Reports.
 - a) Monthly Inpatient Data – Community Treatment Center.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center.
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
6. Request for New Non-Continuous Vendor.
7. Request for New Vendor Contract.



Turning
Brown
Green

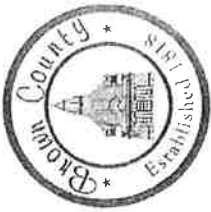
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Community Programs

Through 05/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	201 - CP	Budget	Amendments	Revised Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
REVENUE											
Property taxes		16,024,172.00	.00		16,024,172.00	1,335,347.67	.00	6,676,738.35	9,347,433.65	42	7,245,043.75
Intergovernmental		65,071,363.00	322,506.00		65,393,869.00	4,279,519.32	.00	24,961,812.99	40,432,056.01	38	25,140,666.09
Charges for sales and services		1,877,965.00	.00		1,877,965.00	93,285.26	.00	846,584.09	1,031,380.91	45	814,547.70
Intergovernmental charges for services		8,272,174.00	.00		8,272,174.00	982,269.33	.00	4,120,123.83	4,152,050.17	50	2,437,751.63
Miscellaneous revenue		16,000.00	1,000.00		17,000.00	1,046.16	.00	3,827.82	13,172.18	23	11,420.78
Rent		36,000.00	.00		36,000.00	3,000.00	.00	12,000.00	24,000.00	33	15,000.00
Contributions		.00	.00		.00	.00	.00	(504.27)	504.27	+++	434.56
Charges to county departments		.00	.00		.00	.00	.00	.00	.00	+++	.00
Transfer in		29,100.00	.00		29,100.00	2,425.00	.00	12,125.00	16,975.00	42	12,433.38
REVENUE TOTALS		\$91,326,774.00	\$323,506.00		\$91,650,280.00	\$6,696,892.74	\$0.00	\$36,632,707.81	\$55,017,572.19	40%	\$35,677,297.89
EXPENSE											
Personnel services		14,600,771.00	221,264.00		14,822,035.00	1,050,303.82	.00	5,490,650.65	9,331,384.35	37	5,223,319.35
Fringe benefits and taxes		5,955,066.00	129,642.00		6,084,708.00	307,305.45	.00	2,174,189.57	3,910,518.43	36	2,366,554.56
Employee costs		34,907.00	.00		34,907.00	1,018.00	.00	2,791.00	32,116.00	8	3,014.00
Operations and maintenance		1,428,494.00	.00		1,428,494.00	109,096.02	20.00	536,255.48	892,218.52	38	531,819.97
Insurance costs		2,000.00	.00		2,000.00	.00	.00	.00	2,000.00	0	1,000.00
Utilities		30,500.00	.00		30,500.00	2,900.00	.00	8,950.48	21,549.52	29	5,761.97
Chargebacks		2,375,541.00	.00		2,375,541.00	181,653.85	.00	947,623.40	1,427,917.60	40	907,823.50
Purchased services		66,327,219.00	(15,246.00)		66,311,973.00	5,696,994.52	161.00	25,909,065.37	40,402,746.63	39	26,131,510.32
Contracted services		879,600.00	(28,400.00)		851,200.00	38,750.55	.00	234,253.69	616,946.31	28	169,254.32
Medical expenses		400.00	.00		400.00	.00	.00	.00	400.00	0	.00
Judiciary Costs		85,000.00	.00		85,000.00	6,555.34	.00	33,592.02	51,407.98	40	52,125.00
Other		.00	.00		.00	.00	.00	.00	.00	+++	.00
Outlay		58,125.00	.00		58,125.00	.00	.00	16,531.50	41,593.50	28	22,836.00
Transfer out		1,405,042.00	236,577.00		1,641,619.00	13,273.63	.00	1,312,027.98	329,591.02	80	52,737.08
EXPENSE TOTALS		\$93,182,665.00	\$543,837.00		\$93,726,502.00	\$7,407,851.18	\$181.00	\$36,665,931.14	\$57,060,389.86	39%	\$35,467,756.07
Fund 201 - CP Totals											
REVENUE TOTALS		91,326,774.00	323,506.00		91,650,280.00	6,696,892.74	.00	36,632,707.81	55,017,572.19	40	35,677,297.89
EXPENSE TOTALS		93,182,665.00	543,837.00		93,726,502.00	7,407,851.18	181.00	36,665,931.14	57,060,389.86	39	35,467,756.07
Fund 200 - CP Totals		(\$1,855,891.00)	(\$220,331.00)		(\$2,076,222.00)	(\$710,958.44)	(\$181.00)	(\$33,223.33)	(\$2,042,817.67)		\$209,541.82
Grand Totals											
REVENUE TOTALS		91,326,774.00	323,506.00		91,650,280.00	6,696,892.74	.00	36,632,707.81	55,017,572.19	40	35,677,297.89
EXPENSE TOTALS		93,182,665.00	543,837.00		93,726,502.00	7,407,851.18	181.00	36,665,931.14	57,060,389.86	39	35,467,756.07
Grand Totals		(\$1,855,891.00)	(\$220,331.00)		(\$2,076,222.00)	(\$710,958.44)	(\$181.00)	(\$33,223.33)	(\$2,042,817.67)		\$209,541.82



CTC operating results

Through 05/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	3,236,508.00	.00	3,236,508.00	269,709.00	.00	1,348,545.00	1,887,963.00	42	1,223,748.75
Intergovernmental	558,700.00	.00	558,700.00	49,625.00	.00	248,125.00	310,575.00	44	231,166.67
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges for sales and services	6,921,830.00	.00	6,921,830.00	438,005.69	.00	1,852,244.50	5,069,585.50	27	2,192,405.20
Intergovernmental charges (b) services	2,726,370.00	.00	2,726,370.00	306,169.00	.00	1,366,163.59	1,360,206.41	50	1,783,165.09
Miscellaneous revenue	5,500.00	.00	5,500.00	(8.56)	.00	1,187.47	4,312.53	22	1,714.58
Rent	165,330.00	.00	165,330.00	18,663.00	.00	71,999.00	93,331.00	44	69,913.38
Contributions	3,300.00	.00	3,300.00	.00	.00	685.00	2,615.00	21	520.00
Charges to county departments	363,700.00	.00	363,700.00	30,981.63	.00	152,240.97	211,459.03	42	147,640.23
Capital contributions	.00	15,246.00	15,246.00	.00	.00	15,246.00	.00	100	49,805.00
Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$13,981,238.00	\$15,246.00	\$13,996,484.00	\$1,113,144.76	\$0.00	\$5,056,436.53	\$8,940,047.47	36%	\$5,700,078.90
EXPENSE									
Cost of sales	6,700.00	.00	6,700.00	320.99	.00	2,188.65	4,511.35	33	2,479.74
Personnel services	7,297,010.00	.00	7,297,010.00	527,447.77	.00	2,686,747.62	4,610,262.38	37	2,899,757.10
Fringe benefits and taxes	2,701,074.00	.00	2,701,074.00	143,637.40	.00	942,702.21	1,758,371.79	35	1,109,402.23
Employee costs	5,850.00	.00	5,850.00	1,453.80	.00	3,156.75	2,693.25	54	740.00
Operations and maintenance	571,569.00	.00	571,569.00	51,267.01	.00	217,468.02	354,100.98	38	183,230.73
Insurance costs	161,192.00	.00	161,192.00	13,240.00	.00	66,218.00	94,974.00	41	66,755.88
Utilities	7,000.00	.00	7,000.00	694.32	.00	3,452.18	3,547.82	49	2,187.06
Chargebacks	2,233,040.00	.00	2,233,040.00	161,604.14	.00	853,607.32	1,379,432.68	38	889,116.59
Contractual services	596,060.00	.00	596,060.00	51,448.76	.00	268,459.25	327,600.75	45	412,816.54
Medical expenses	332,750.00	.00	332,750.00	30,771.75	.00	135,117.78	197,632.22	41	128,674.35
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
Debt retirement	180.00	.00	180.00	31.79	.00	87.12	92.88	48	167.52
Depreciation	735,660.00	.00	735,660.00	59,849.40	.00	278,248.08	457,411.92	38	245,288.74
Outlay	.00	.00	.00	.00	.00	(418.00)	418.00	+++	(693.75)
Transfer out	68,813.00	.00	68,813.00	5,083.53	.00	29,201.31	39,611.69	42	29,249.57
EXPENSE TOTALS	\$14,716,898.00	\$0.00	\$14,716,898.00	\$1,046,850.66	\$0.00	\$5,486,236.29	\$9,230,661.71	37%	\$5,969,172.30
Fund 630 - CTC Totals									
REVENUE TOTALS	13,981,238.00	15,246.00	13,996,484.00	1,113,144.76	.00	5,056,436.53	8,940,047.47	36	5,700,078.90
EXPENSE TOTALS	14,716,898.00	.00	14,716,898.00	1,046,850.66	.00	5,486,236.29	9,230,661.71	37	5,969,172.30
Fund 630 - CTC Totals	(\$735,660.00)	\$15,246.00	(\$720,414.00)	\$66,294.10	\$0.00	(\$429,799.76)	(\$290,614.24)		(\$269,093.40)
Fund 630 - CTC Totals									
REVENUE TOTALS	13,981,238.00	15,246.00	13,996,484.00	1,113,144.76	.00	5,056,436.53	8,940,047.47	36	5,700,078.90
EXPENSE TOTALS	14,716,898.00	.00	14,716,898.00	1,046,850.66	.00	5,486,236.29	9,230,661.71	37	5,969,172.30
Fund 630 - CTC Totals	(\$735,660.00)	\$15,246.00	(\$720,414.00)	\$66,294.10	\$0.00	(\$429,799.76)	(\$290,614.24)		(\$269,093.40)

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6064 Fax (920) 448-6126

Tim Schmitt, Budget & Finance Manager

To: Human Services Board, Human Services Committee

Date: July 1, 2013

Subject: May 2013 Financial Results

Financial results are reported year to date thru May 31, 2013.

Community Programs results show that revenues are lagging YTD thru May. Intergovernmental revenue is largely based on submitted expenses and are about 2% lower than budget. Expenses are lower than budget by 3% primarily due to lower wage and fringe costs realized due to open positions. Overall, the community programs are on budget thru May 2013.

The Community Treatment Center is reporting a deficit of \$429K YTD thru May 2013. Depreciation accounts for \$278K of the deficit and the result is an unfavorable levy impact of \$151K. The CTC continues to see lower revenues as a result of a lower hospital census and fewer clients paying privately in the nursing home. Revenues are about 6% lower than budget. The CTC has realized lower wage and fringe costs which offset the lower revenues realized year to date. Overall, expenses are lower than budget by 5%.

8

**BROWN COUNTY COMMUNITY TREATMENT CENTER
STATISTICS FOR JUNE 2013**

ADMISSIONS	June	Year to Date 2013	Year to Date 2012
Voluntary - Mental Illness	23	142	28
Voluntary - Alcohol	0	0	16
Voluntary - AODA/Drug	0	0	3
Police Protective Custody - Alcohol	0	0	186
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	1
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	59	413	422
Court Order Prelim. - Mental Illness	1	2	2
Court Order Prelim. - Alcohol	0	0	3
Court Order for Final Hearing	0	2	1
Commitment - Mental Illness	0	0	0
Return from Conditional Release	5	37	77
Court Order Prelim. - Drug	0	1	1
Other	0	0	0
TOTAL	88	597	740

ADMISSIONS BY UNITS	June	Year to Date 2013	Year to Date 2012
Nicolet	88	597	740
TOTAL	88	597	740

ADMISSIONS BY COUNTY	June	Year to Date 2013	Year to Date 2012
Brown	58	374	462
Door	2	22	25
Kewaunee	1	16	16
Oconto	9	37	39
Marinette	5	28	26
Shawano	1	25	29
Waupaca	2	4	9
Menominee	2	12	7
Outagamie	0	16	30
Manitowoc	5	52	73
Winnebago	1	1	2
Other	2	10	22
TOTAL	88	597	740

NEW ADMISSIONS	June	Year to Date 2013	Year to Date 2012
Nicolet	48	265	275
TOTAL	48	265	275

READMIT WITHIN 30 DAYS	June	Year to Date 2013	Year to Date 2012
Nicolet	8	59	136
TOTAL	8	59	136

AVERAGE DAILY CENSUS	June	Year to Date 2013	Year to Date 2012
Nicolet	14	14	16
TOTAL	14	14	16

INPATIENT SERVICE DAYS	June	Year to Date 2013	Year to Date 2012
Nicolet	416	2530	2899
TOTAL	416	2530	2899

BED OCCUPANCY	June	Year to Date 2013	Year to Date 2012
Nicolet (37 beds)	37%	38%	43%
TOTAL (37 Beds)	37%	38%	43%

DISCHARGES	June	Year to Date 2013	Year to Date 2012
Nicolet	85	588	740
TOTAL	85	588	740

DISCHARGE DAYS	June	Year to Date 2013	Year to Date 2012
Nicolet	377	2448	2921
TOTAL	377	2448	2921

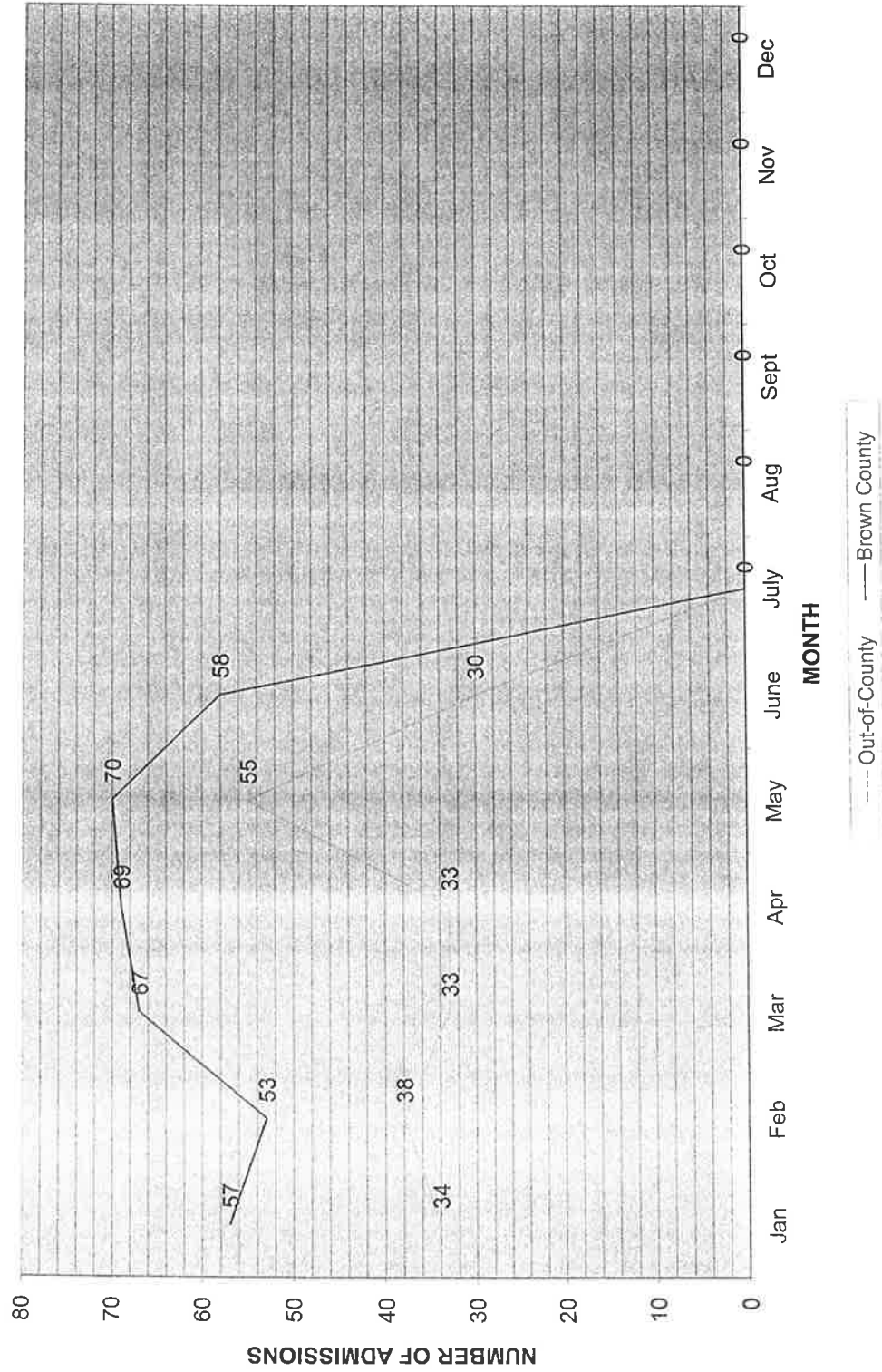
AVERAGE LENGTH OF STAY	June	Year to Date 2013	Year to Date 2012
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY	June	Year to Date 2013	Year to Date 2012
Brown	4	4	4
Door	5	4	5
Kewaunee	3	5	6
Oconto	4	4	7
Marinette	5	4	5
Shawano	3	4	2
Waupaca	4	3	5
Menominee	3	17	2
Outagamie	0	4	2
Manitowoc	9	6	5
Winnebago	8	8	0
Other	2	3	2
TOTAL	4	4	4

In/Outs	Current	2013	2012
	3	4	51

9a

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- June, 2013
NICOLET PSYCHIATRIC CENTER



BELLIN PSYCHIATRIC CENTER
 INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
 Month Ending: June 2013

Voluntary Admissions	8
Involuntary Admissions	7
Voluntary Inpatient Days	27
Involuntary Inpatient Days	18
Voluntary Avg Length of Stay	3.38
Involuntary Avg Length of Stay	2.57

Above data: Brown County residents only

Report of Child Abuse/Neglect by Month

Month	2012	2013	% Increase
January	391	422	7.9%
February	409	333	-18.58%
March	408	396	-2.94%
April	427	476	11.5%
May	525	477	-9.14%
June	320	322	.6%

Reports Investigated by Month

Month	2012	2013	% Increase
January	125	133	6.4%
February	123	115	-6.5%
March	146	127	-13.01%
April	156	162	3.8%
May	187	143	-2.35%
June	125	127	1.5%

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
ADAMS AFH	11/26/12	12/6/12	\$98,929				\$98,929
ADULT CARE LIVING OF NE WI	12/6/12	1/2/13	\$227,902				\$227,902
ADRC	12/12/12	1/16/13	\$60,466				\$60,466
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/13/12	1/3/13	\$10,000				\$10,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	5/9/13	6/3/13	\$25,000				\$25,000
AMERICAN FOUNDATION OF COUNSELING SERVICES	12/3/12	1/10/13	\$17,654				\$17,654
ANDERSON RECEIVING HOME	12/3/12	12/6/12	\$28,281				\$28,281
ANGELS ON ARCADIAN	12/6/12	12/13/12	\$1,211,198				\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	12/6/12	1/31/13	\$266,069				\$266,069
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/3/12	1/14/13	\$150,518				\$150,518
APPLIED BEHAVIOR ANALYSTS LLC	1/2/13	1/31/13	\$300,000	\$0			\$300,000
ARNOLD RECEIVING HOME	12/3/12	12/19/12	\$50,059				\$50,059
ARTISAN ASSISTED LIVING	2/14/13	2/27/13	\$290,710				\$290,710
ARTS AFH	11/26/12	12/21/12	\$29,244				\$29,244
ASPIRO INC	12/12/12	12/17/12	\$3,701,781				\$3,701,781
BELLIN PSYCHIATRIC CENTER	12/13/12	4/3/13	\$10,000				\$10,000
BERGER AFH	11/26/12	1/28/13	\$56,991	\$0	\$0		\$56,991
BETHESDA	12/14/12	1/2/13	\$18,818				\$18,818
BIRCH CREEK	12/12/12	1/7/13	\$439,934				\$439,934
BISHOPS COURT	12/12/12	12/17/12	\$489,742				\$489,742
BOLL ADULT CARE CONCEPTS	12/14/12	1/7/13	\$684,518				\$684,518
BOURASSA AFH	11/26/12	12/6/12	\$18,698				\$18,698
BORNEMANN NURSING HOME	12/6/12	12/21/12	\$106,272				\$106,272
BROTHOC HEALTH CARE SYSTEMS	12/14/12	1/10/13	\$820,210				\$820,210
BRUNETTE AFH	11/26/12	12/12/12	\$55,212	\$0			\$55,212
BRUSS SUPPORTIVE COMMUNITY LIVING	1/2/13	1/14/13	\$270,686				\$270,686
BUSSE AFH	11/26/12	12/13/12	\$66,444				\$66,444
CAPELLE AFH	11/26/12	12/6/12	\$56,532				\$56,532
CARE FOR ALL AGES	12/6/12	12/17/12	\$85,846	\$0			\$85,846
CARRINGTON MANOR ASSISTED LIVING	1/2/13	1/7/13	\$14,861				\$14,861
CATHOLIC CHARITIES	12/12/12	1/10/13	\$171,606				\$171,606
CENTERPIECE LLC	12/13/12	1/2/13	\$10,000	\$0	\$0	\$60,000	\$70,000
CENTURY RIDGE OF GREEN BAY, INC.	12/6/12	12/17/12	\$329,054				\$329,054
CEREBRAL PALSY INC.	1/24/13	1/25/13	\$1,783,666				\$1,783,666
CHILDRENS SERVICE SOCIETY	12/3/12	1/7/13	\$54,444				\$54,444
CHRISTENSEN AFH	11/26/12	12/3/12	\$72,036				\$72,036
CLARITY CARE INC	12/19/12	1/14/13	\$2,183,611	\$0			\$2,183,611

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
CLEARVIEW BRAIN INJURY CENTER	1/9/13	3/25/13	\$75,000				\$75,000
COMFORT KEEPERS INC	12/13/12	1/10/13	\$684,869				\$684,869
COMPASS DEVELOPMENT	1/16/13	1/28/13	\$1,543,063	\$0			\$1,543,063
CONLEY AFH	11/26/12	1/7/13	\$35,757				\$35,757
CROSSING THE BRIDGES	12/13/12	1/10/13	\$10,000				\$10,000
CURO CARE LLC	12/19/12	1/2/13	\$333,871				\$333,871
DARNELL RECEIVING HOME	12/3/12	1/9/13	\$28,281				\$28,281
DEATHERAGE-VELEKE AFH	11/26/12	1/7/13	\$14,642				\$14,642
DEBAERE AFH	11/26/12	12/10/12	\$68,100				\$68,100
DEER PATH ASSISTED LIVING INC	4/24/13	5/6/13	\$96,300				\$96,300
DEER PATH ESTATES, INC.	1/7/13	1/16/13	\$128,407				\$128,407
DORN AFH	11/26/12	1/24/13	\$40,642	\$1,356			\$41,998
DUDLEY AFH	to jill 3/4/13	3/18/13	\$10,580				\$10,580
DUNGARVIN WISCONSIN LLC	12/12/12	1/9/13	\$686,930				\$686,930
DYNAMIC FAMILY SOLUTIONS	12/13/12	2/20/13	\$48,060	\$0			\$48,060
EAST SHORE INDUSTRIES	12/14/12	1/7/13	\$58,824				\$58,824
ELSNER AFH	11/26/12	12/6/12	\$13,460				\$13,460
ENCOMPASS CHILD CARE	12/13/12	1/9/13	\$124,250				\$124,250
ENGBERG AFH	11/26/12	12/3/12	\$39,216				\$39,216
ETHAN HOUSE	12/3/12	12/10/12	\$142,462				\$142,462
FAMILY SERVICE OF NORTHEAST WI, INC.	1/24/13	2/4/13	\$1,921,691				\$1,921,691
FAMILY TRAINING PROGRAM	12/13/12	12/19/12	\$252,084				\$252,084
FENLON AFH	11/26/12	11/29/12	\$42,657				\$42,657
G & I OCHS INC.	1/2/13	1/7/13	\$1,906,847	\$0			\$1,906,847
GAUGER AFH	11/26/12	12/6/12	\$32,148				\$32,148
GJT LLC	12/14/12	12/19/12	\$30,000				\$30,000
GOLDEN HOUSE	12/13/12	1/9/13	\$63,086				\$63,086
GOLTZ J. AFH	11/26/12	1/2/13	\$23,472				\$23,472
GONZALEZ AFH	11/26/12	1/17/13	\$76,966				\$76,966
GOODWILL INDUSTRIES	1/7/13	1/16/13	\$98,825				\$98,825
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	1/2/13	1/9/13	\$75,000	\$0	\$0		\$75,000
GRACYALNY, SUE	12/12/12	1/9/13	\$70,000				\$70,000
GREEN BAY TRANSIT COMMISSION	2/13/13		\$217,406				\$217,406
GREEN VALLEY ENTERPRISES INC	12/14/12	1/10/13	\$50,000				\$50,000
GRONSETH AFH	11/26/12	12/6/12	\$43,848				\$43,848
HARMONY LIVING CENTERS LLC	12/12/12	2/7/13	\$107,042				\$107,042
HEAD AFH	12/3/12	12/6/12	\$77,582	\$2,060			\$79,642

90

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
HELPING HANDS CAREGIVERS	1/2/13	2/13/13	\$341,088				\$341,088
HIETPAS AFH	11/26/12	12/3/12	\$24,104				\$24,104
HOEFT AFH	11/26/12	12/10/12	\$38,582				\$38,582
HOME INSTEAD SENIOR CARE	1/9/13	1/16/13	\$322,226				\$322,226
HOMES FOR INDEPENDENT LIVING	12/19/12	1/24/13	\$5,175,173				\$5,175,173
IMPROVED LIVING SERVICES	12/19/12	1/2/13	\$746,970	\$0			\$746,970
INFINITY CARE INC	12/12/12	12/19/12	\$383,290	\$0			\$383,290
INNOVATIVE COUNSELING(AUTISM)	12/12/12	2/4/13	\$50,000	\$0			\$50,000
INNOVATIVE SERVICES	1/2/13	1/4/13	\$13,847,375	\$0			\$13,847,375
INTERIM HEALTHCARE STAFFING	12/12/12	2/20/13	\$26,014				\$26,014
J & DEE INC.	12/19/12	1/3/13	\$1,488,473				\$1,488,473
KAKUK AFH	11/26/12	1/7/13	\$62,753				\$62,753
KALISHEK AFH	11/26/12	1/2/13	\$48,692				\$48,692
KCC FISCAL AGENT SERVICES	12/13/12	1/3/13	\$4,211,227	\$0	\$0		\$4,211,227
KCC SERVICES INC	12/13/12	1/3/13	\$5,000				\$5,000
KINDRED HEARTS	12/12/12	1/2/13	\$535,378	\$0			\$535,378
KLAPPER AFH	11/26/12	12/13/12	\$23,760				\$23,760
KLARKOWSKI AFH	12/6/12	1/23/13	\$22,044				\$22,044
KLECZKA-VOGEL AFH	11/26/12	12/3/12	\$77,376				\$77,376
KLEIN, DR. (AUTISM)	12/12/12	12/17/12	\$275,000	\$0	\$0		\$275,000
KUNZ AFH	11/29/12	12/3/12	\$66,124				\$66,124
KUSKE AFH	11/26/12	12/6/12	\$25,692	\$14,371			\$40,063
LAD LAKE	5/8/13	6/27/13	\$100,000				\$100,000
LAMERS BUS LINES, INC.	12/13/12	1/2/13	\$740,681				\$740,681
LANCASTER GARDENS	12/12/12	1/7/13	\$100,000				\$100,000
LAURENT AFH	11/29/12	12/6/12	\$49,464				\$49,464
LEVY AFH	11/26/12	11/29/12	\$18,096				\$18,096
LISKA, JOANN	12/13/12	1/7/13	\$16,000				\$16,000
LUTHERAN SOCIAL SERVICES	12/19/12	2/20/13	\$866,849	\$0			\$866,849
LUTHERAN SOCIAL SERVICES-HOMME	12/3/12	2/20/13	\$91,330				\$91,330
LYONS, KATHLEEN	3/6/13	3/18/13	\$45,000				\$45,000
MACHT VILLAGE PROGRAMS INC (ENDING 5/21/13)	12/12/12	1/2/13	\$80,000				\$80,000
MACHT VILLAGE PROGRAMS INC (STARTING 5/21/13)	5/24/13	5/24/13	\$275,000				\$275,000
MALINSKI AFH	12/3/12	12/6/12	\$36,898				\$36,898
MALONE AFH	12/3/12	12/6/12	\$25,656				\$25,656
MARLA VIST MANOR ASSISTED LIVING	12/12/12	1/7/13	\$118,997				\$118,997
MARTIN AFH	11/26/12	11/29/12	\$18,621				\$18,621

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
MATTHEWS SENIOR LIVING	3/20/13	3/28/13	\$72,000				\$72,000
MCCORMICK MEMORIAL HOME	12/12/12	1/3/13	\$96,490				\$96,490
MELOHN AFH	11/26/12	12/3/12	\$38,592				\$38,592
MILQUETTE AFH	11/26/12	12/3/12	\$21,528				\$21,528
MOMMAERTS RECEIVING HOME	12/3/12	12/13/12	\$28,281				\$28,281
MOSSFLOWER HARBOUR	3/28/13	4/10/13	\$32,000	\$0			\$32,000
MYSTIC ACRES LLC	12/19/12	1/7/13	\$146,501				\$146,501
MYSTIC CREEK LLC	12/19/12	1/7/13	\$103,728				\$103,728
MYSTIC MEADOWS LLC	12/19/12	1/7/13	\$143,839				\$143,839
NEMETZ AFH	11/26/12	12/3/12	\$53,456				\$53,456
NEW COMMUNITY SHELTER INC	12/13/12	1/9/13	\$40,000				\$40,000
NEW CURATIVE REHABILITATION	12/19/12	1/9/13	\$1,209,461				\$1,209,461
NEW VISIONS TREATMENT HOMES OF WI, INC	12/3/12	1/10/13	\$39,163				\$39,163
NEW VIEW INDUSTRIES	1/7/13	2/11/13	\$69,624				\$69,624
NORTHWEST PASSAGE	12/6/12	1/14/13	\$83,976				\$83,976
OPTIONS LAB INC	12/13/12	1/7/13	\$5,000				\$5,000
OPTIONS TREATMENT	12/19/12	1/2/13	\$367,183				\$367,183
ORLICH AFH	12/19/12	1/7/13	\$94,966				\$94,966
OSTAPYUK AFH	11/29/12	12/7/12	\$45,072				\$45,072
PANTZLAFF AFH	11/29/12	1/7/13	\$71,928				\$71,928
PARAGON INDUSTRIES	12/19/12	2/4/13	\$813,804				\$813,804
PARENT TEAM	12/13/12	1/7/13	\$78,240				\$78,240
PARENTEAU AFH	11/26/12	12/3/12	\$41,964				\$41,964
PARMENTIER AFH	11/26/12	12/19/12	\$80,900				\$80,900
PATIENT PINES	12/12/12	12/21/12	\$60,000				\$60,000
PNUMA HEALTH CARE	1/2/13	1/7/13	\$294,394				\$294,394
PRODUCTIVE LIVING SYSTEMS	12/19/12	2/13/13	\$783,427				\$783,427
RAVENWOOD BEHAVIORAL HEALTH	1/15/13	2/20/13	\$100,982				\$100,982
REBEKAH HAVEN	1/2/13	1/10/13	\$89,323	\$0			\$89,323
REHAB RESOURCES	12/12/12	1/2/13	\$89,040				\$89,040
REM-WISCONSIN II, INC.	12/19/12	2/6/13	\$1,732,848				\$1,732,848
RESCARE WISCONSIN INC	12/12/12	2/11/13	\$20,539				\$20,539
ST. VINCENT HOSPITAL	12/19/12	1/10/13	\$172,342				\$172,342
SALDANA AFH	11/26/12	1/7/13	\$17,617				\$17,617
SCHAUMBERG, LAURIE	1/22/13	2/12/13	\$15,000				\$15,000
SCHULTZ AFH	11/26/12	1/16/13	\$104,220				\$104,220
SELTZER AFH	11/26/12	1/2/13	\$23,076				\$23,076

B6

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Updated Contract Amount
SKORCZEWSKI AFH	11/26/12	12/2/12	\$18,660				\$18,660
SLAGHT AFH	11/26/12	12/17/12	\$46,676				\$46,676
SMET AFH	11/26/12	1/17/13	\$52,481				\$52,481
SOUTHERN HOME CARE SERVICES	12/12/12	2/11/13	\$57,365	\$10,000			\$67,365
STARR/DINGER AFH	11/28/12	12/10/12	\$43,812				\$43,812
STEVENS AFH	11/26/12	12/3/12	\$18,621				\$18,621
TALBOT AFH	11/26/12	12/3/12	\$23,778				\$23,778
TANZI AFH	11/29/12	12/10/12	\$84,442				\$84,442
TIPLER AFH	11/29/12	12/3/12	\$61,080				\$61,080
TREMPEALEAU CO HEALTH CARE	1/7/13	1/17/13	\$758,935	\$0			\$758,935
VALLEY PACKAGING INC.	2/11/13	2/20/13	\$15,466				\$15,466
VERBONCOUER AFH	11/26/12	1/2/13	\$69,934	\$0			\$69,934
VILLA HOPE	3/6/13	3/13/13	\$1,373,370				\$1,373,370
WARREN, JOHN MD	1/9/13	1/16/13	\$113,000				\$113,000
WAUSAUKEE ENTERPRISES	12/12/12	1/7/13	\$26,489				\$26,489
WEBER RECEIVING HOME	12/3/12	12/10/12	\$28,281				\$28,281
WEYENBERG AFH	11/26/12	12/6/12	\$21,036				\$21,036
WILLOWCREEK AFH	1/24/13	1/28/13	\$479,419				\$479,419
WILLOWGLEN ACADEMY	12/6/12	1/2/13	\$9,528				\$9,528
WISCONSIN EARLY AUTISM PROJECT	12/12/12	12/21/12	\$500,000	\$0	\$0		\$500,000
YU AFH	11/26/12	1/3/13	\$16,786				\$16,786
ZAMBON AFH	11/26/12	12/3/12	\$20,592	\$1,000			\$21,592
ZIELKE, JON AFH	11/26/12	1/10/13	\$32,802				\$32,802
ZIESMER AFH	11/26/12	12/3/12	\$77,580				\$77,580
TOTAL			\$65,147,930	\$28,787	\$0	\$60,000	\$65,236,717
2013 Contracts Sent:	172						
2013 Contracts Returned:	171						

Brown County Human Services

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: July 15, 2013

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Travelodge of Green Bay	Services	1-8-13	2-20-13
Detrie Construction Inc.	Rent/Services	1-22-13	3-20-13
Northern Guardianship & Financial Inc.	Guardianship Services	1-24-13	3-20-13
BRING IT! Errands & Delivery	Supportive Home Care	1-24-13	3-20-13
Treu, Jennifer	Respite	1-24-13	3-20-13
Compass Counseling Wausau	Counseling	1-29-13	3-20-13
J.K. Flooring, LLC	Services	1-30-13	3-20-13
Advocates for Independent Living II, LLC	Services	2-5-13	3-20-13
Miller, Sandra K	Respite	2-7-13	3-20-13
Gussert, Christine	Volunteer Guardian	2-21-13	4-17-13
Davis, Donica	Volunteer Guardian	2-21-13	4-17-13
Grant, Mary Ann	Mileage	3-6-13	4-17-13
Kallas, Kim	Respite	3-6-13	4-17-13
Total Care Enterprises LLC	Snow Removal	3-6-13	4-17-13
Danen, Barbara	Rent	3-8-13	4-17-13
Turf Pro	Snow Removal	3-13-13	4-17-13
Dalbec, Mary	Daycare	3-18-13	4-17-13
Medicoping LLC	Supportive Home Care	3-18-13	4-17-13
Professional Services Group, Inc	Services	4-4-13	5-15-13
Pendleton, Elizabeth	Respite	4-4-13	5-15-13
Easy Communications dba Slavic Languages Group	Translation	4-10-13	5-15-13
Catalano, Sandra	Respite	4-12-13	5-15-13
Nellis, Eric	Respite	4-22-13	6-19-13
DeLeon, Oscar	Mileage	5-2-13	6-19-13
Coppens, Mike	Rent	5-2-13	6-19-13
Amedisys Home Health	Supportive Home Care	5-2-13	6-19-13
Midwest Dental	Dental Care	5-6-13	6-19-13
Woodside Lutheran Home & Woodside Manors	Rent	5-10-13	6-19-13

Brown County Human Services

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Weinfurter, Denise	Rent	5/23/13	6-19-13
Pamperin, Annette	Respite	5/29/13	6-19-13
Northwest Transportation Specialists	Transportation	6/7/13	
Childers, Jacob	Mileage	6/7/13	
Virtues, Anne	Respite	6/10/13	
Portage County Sheriff's Dept.	Juvenile Detention	6/11/13	
ManorCare Health Systems	Rent	6/13/13	
Pine Crest Village LLC	RCAC	6/14/13	
Pank Chiropractic	Chiropractic care	6/19/13	
Arms of Angels Transport	Transportation	6/21/13	
Buss, Julie	Respite	7/9/13	
All About Kids	Daycare	7/11/13	

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: July 15, 2013

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: July 15, 2013

11